

English Language Proficiency: Grammar and Usage



Janki Devi Memorial College

University of Delhi

Department of English

Online Add on Course

Course Name: English Language Proficiency - Grammar and Usage.

Course Coordinator: Ms. T. Grace Suparna

Resource People: Mr. Anuj Kumar, Ms. T. Grace Suparna, Mr. Samiran G. Ghissing, Ms. Jaya Yadav.

Course Span: 03/06/2021 – 11/07/2021

No. of Students Enrolled: 20

No. of Students completed the course: 19

No. of students enrolled from JDMC: 16

No. of students enrolled from other colleges: 03

Total Duration of the Course: 33 hours

Mode of Delivery: Online, through Google Meet

- **Course Objective**

The course was designed by the coordinator and the resource people with the aim of teaching grammar at a basic level to help participants speak and write syntactically correct sentences.

- **Course Modules**

The course is divided into five modules with basics of grammar at an introductory level further leading to a writing component, testing comprehension and communication skills of listening, reading, speaking and writing.

The course commenced with an orientation which was attended by all the resource persons who introduced themselves and in turns spoke about the importance of language and the topics they would be teaching. The participants were introduced to all the modules and the rules were explained.

Module 1: The first session started with the importance of Language; why and how we need to communicate and the role of encoder and decoder in the process of communication.

Module 2: Students were taught parts of speech in detail. Almost 13 lectures were devoted in order to teach each part of speech in detail. Work sheets were uploaded in the Google Classroom for practice and the worksheets helped the learners to check their proficiency in grammar, learn their mistakes and rectify the same. Grammar was taught not as a rule based but with day to day and classroom examples. Warm up questions initiated the participants to speak and understand every bit of grammar.

Module 3: Beyond parts of speech, our focus was also on 'Articles' and 'Tenses'. While teaching articles, phonetics was touched upon and students were introduced to sounds of language to place articles according to the sound on the word preceding it. Teaching of Tenses was an extension to verbs which were taught in detail. A number of examples accompanied by worksheets helped the students understand the importance and usage of auxiliary and main verbs in tenses.

Module 4: In continuation with Tenses, we taught Active Passive Voice, Direct and Indirect Speech.

Though this was a bit difficult at a basic level, students were able to learn and tried to write impeccable sentences with the help of knowledge they gained from the first three modules.

Module 5: After having touched upon everything related to grammar, the last module tested what the Participants had learned in the earlier classes. We taught them paragraph writing, Essay writing, Summary Writing, Paraphrasing, Story Writing and construction of stories from the given outlines. Participants participated enthusiastically in all the activities of the writing component and proved their erudition.

In addition to the topics in the modules we also focused on Punctuation, Spellings and some of the common rules of spellings, ambiguous sentences, silent letters of the words, words which often confuse with their spelling and meaning, connotations and Denotations, etc. Participants have cleared their doubts in every class. This course has not only helped the students to learn grammar but also helped the resource people to enhance and brush up their grammar

Registration: 20 students enrolled in the course. 19 students have successfully completed the course. And almost every session had more than 80% attendance.

- **Evaluation:**

At the end of every class, the resource persons uploaded worksheets to be completed and submitted in the Google Classroom. We have also noted the participation of the students in each class, especially their speaking skill and instant writing activities. After evaluation,

E- Certificates were emailed to the participants after the successful completion of the course.

- **Pedagogy**

Lecturing; Showing videos; sharing primary and secondary readings; showing PowerPoint slideshows; screen sharing for online content; tutorial sessions for doubts; group discussions, one on one feedback during and after the class, group messaging, etc.

Feedback:

The last session of the course was a feedback session. The feedback to the course was overwhelmingly positive, students appreciated the structure of the course and expressed that they have learned the intricacies of grammar which they have never paid attention to. They conveyed that this course also had helped them to brush up their grammar. Almost every student present on the last day of the session was able to speak without fear and concluded with a positive note of expressing their desire to join the next level of proficiency course.

Attendance Link: [ELP Attendance Exlsx](#)

[Link of the feedback session](#)

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Poster and Brochure of the Add on Course



JANKI DEVI MEMORIAL COLLEGE

UNIVERSITY OF DELHI

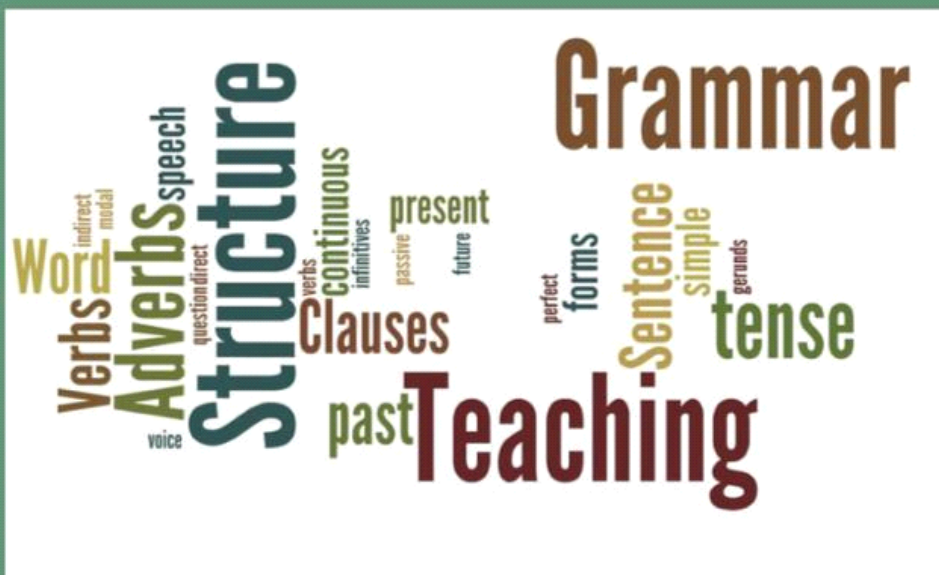
Department of English

offers

Add On Course



English Language Proficiency: Grammar and Usage
(30hrs)



Course Fee: Rs 400
Class Timings: 3hrs on weekends (online)

Limited
Seats
Apply Now!!

Course co-ordinator: Ms T. Grace Suparna
tsuparna@jdm.du.ac.in

Patron: Prof. Swati Pal
Principal

*There
Their
They're*

They're different in their own ways

Module I: Introduction to Language (3hrs)

Module II: Basic Grammar Review (13 hrs)

*Module III: Articles and Sounds of English Language
(5hrs)*

Module IV: Let's Learn to Write Correctly (5 hrs)

Module V: Writing Component (4 hrs)



Classes will begin from 15th April 2021 (tentatively)

All students of undergraduate courses in Delhi
University are eligible

Certificates will be provided on successful
completion of the course

Fee once paid is non-refundable

Click on the link to register:

<https://forms.gle/Xh7J2tAvwZqQqWZEA>



Resource Persons:

-Ms T. Grace Suparna

tsuparna@jdm.du.ac.in

-Mr Anuj Kumar

anuj@jdm.du.ac.in

-Ms Jaya Yadav

jaya@jdm.du.ac.in

-Mr Samiran G. Ghissing

sghissing@jdm.du.ac.in

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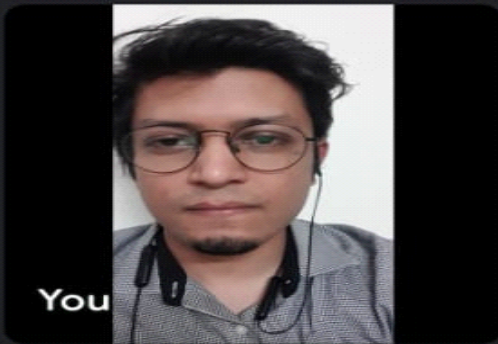
Jaya is presenting



Ms. T. Grace



Samiran G.

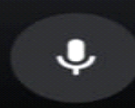


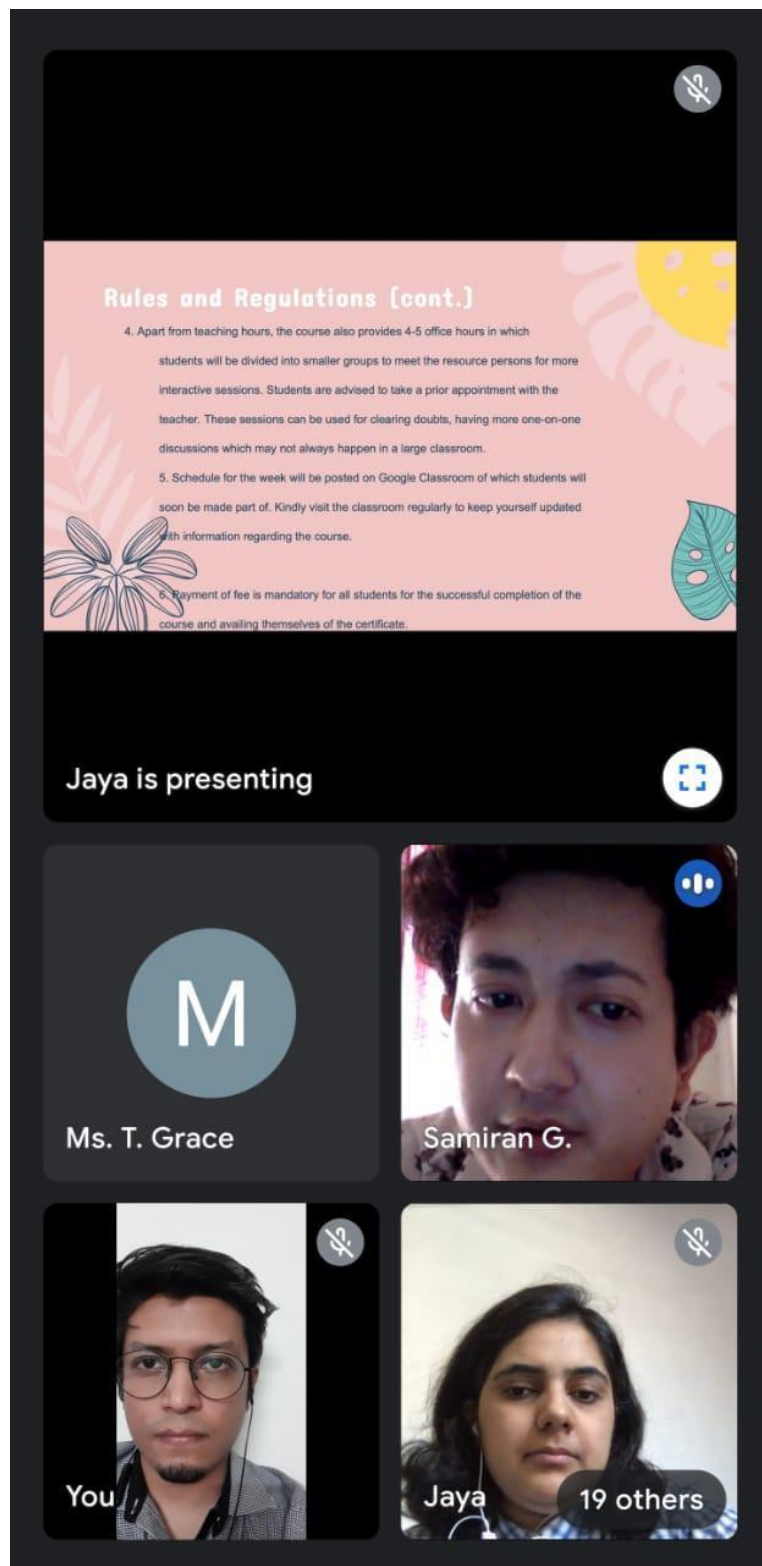
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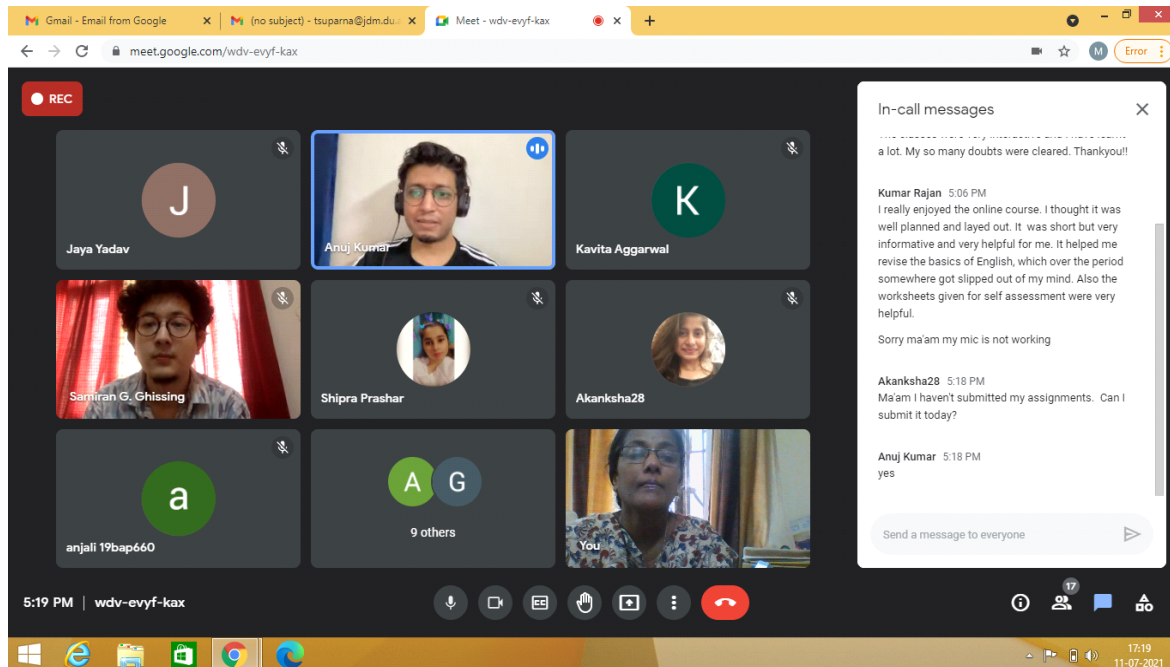
Jaya

17 others

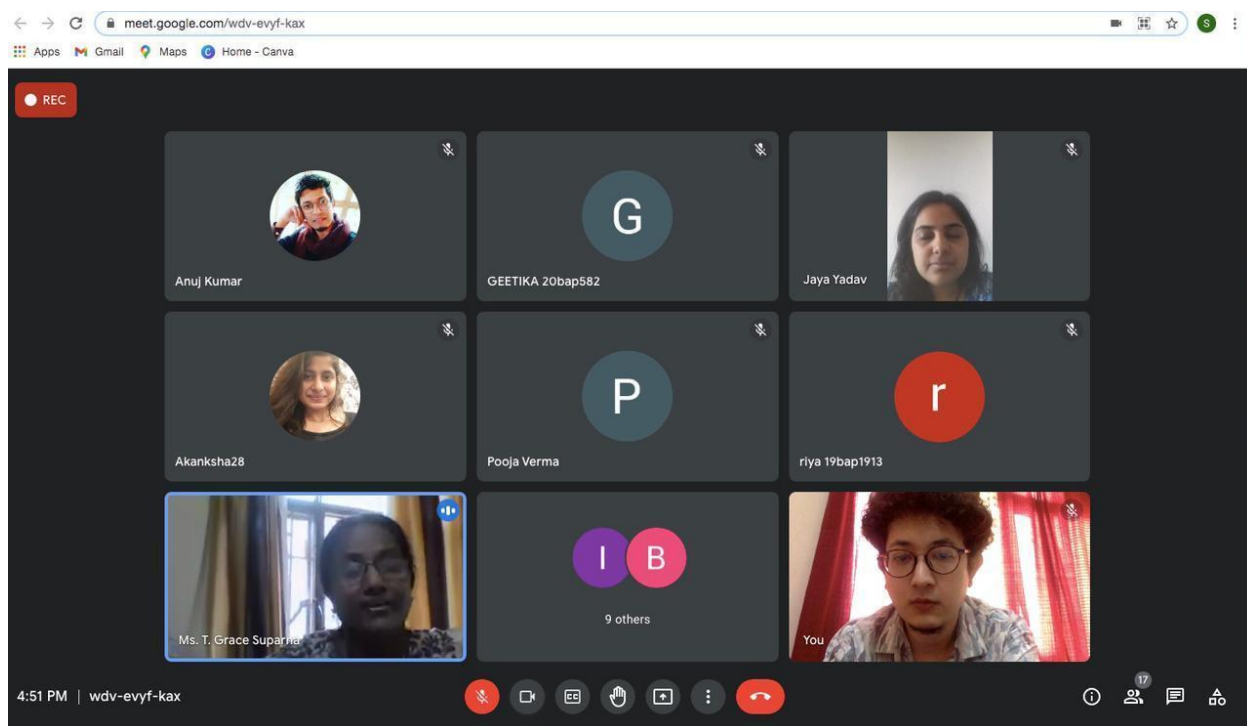




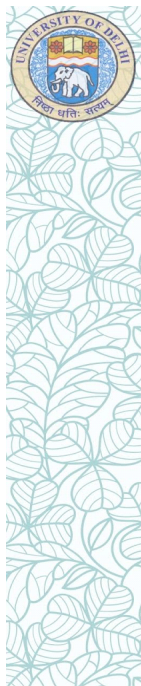
Screenshots of Orientation



Screenshots of Feedback Session



Certificates



Janki Devi Memorial College
(University of Delhi)
Department of English

Under the aegis of JDMC-IQAC Centre for Career
Counselling, Career Opportunities and Skill Enhancement

Certificate

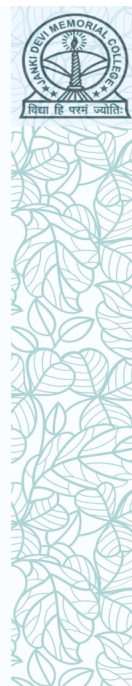
This is to certify that Mr/Ms Annu successfully completed the 30
hour Add-on Course, "English Language Proficiency: Grammar
and Usage", offered by the English Department of the College
with A grade, in the academic year 2021.



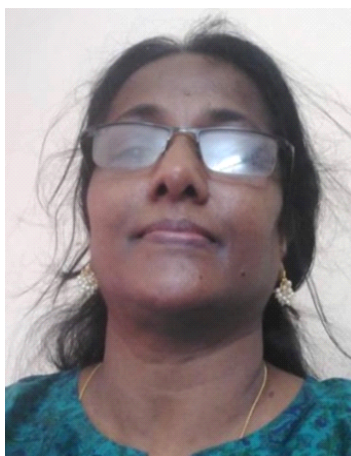
Ms. T. Grace Suparna
Course Co-ordinator

Dr. Jayanti P. Sahoo &
Dr. Sipu Jayswal
Add-on Committee
Co-ordinators

Prof. Swati Pal
Principal, JDMC



Resource Persons:



Ms. T. Grace Suparna



Mr. Anuj Kumar



Mr. Samiran G. Ghissing



Ms. Jaya Yadav

Report Compiled by- Ms. T. Grace Suparna

