



JANKI DEVI MEMORIAL COLLEGE

(University of Delhi)

Association with

Janki Devi Vocational Centre

(Under the aegis of Shri Banarsidas Chandiwalla Sewa Smarak Trust Society)

ADD-ON COURSE

2022-23

‘FRENCH LANGUAGE - LEVEL 1’

(Under the aegis of JDMC-IQAC Centre for Career Counseling, Career Opportunities & Skill Enhancement)

1. Report

Janki Devi Memorial College in association with Janki Devi Vocational Centre conducted a 27-hours online add-on course French Language – level 1. The course commenced on 26/April/2022 and completed on 22/June/2022. Final exam conducted on 4th July 2022.

The participants of the course belonged to various age groups ranging from 18 years to 25 years. Classes were conducted in Janki Devi Vocational Centre by offline and online mode (Zoom Platform). The notes of the lectures were shared with the students on a daily basis in the classroom and also sent the notes on WhatsApp group for online sessions. Recordings of chapters were also been provided to student to improve their listening and speaking skill. Doubt clearing sessions were conducted to resolve their queries.

At the end of the course tests were also conducted to evaluate the understanding of participants, feedback was collected from them to seek their comments for further improvement.

2. Outline and output of course

The course was conducted for duration of 27-hours in offline / online format in JDVC and using Zoom Platform to enable them to communicate in French Language.

French is one of the most popular and widely spoken languages in the world. It also brings a lot of benefits for student's communication skills, economic and cultural gateways. It is essential to learn the French language because most of the MNCs in India are using this language.

French is vital for them to learn because it is the most popular choice among Indian students studying a foreign language. Being able to speak a different language may advance their career. It will put you at a considerable advantage if looking for work in a foreign country, and it will make available a whole world of translation opportunities.

Course covered in 1st level

LEVEL 1	2 MONTHS	Salutations, numbers, colours, days of the week, months of the year, adjectives, body parts, seasons, articles, verbs in present form, face parts, plural, describe yourself, adjectives possessifs	Rs2500
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3. Evaluation Method

A test covering the entire syllabus was conducted in Janki Devi Vocational Centre to check understanding of participants. Marks were given to students on the basis of their performance of the course.

RESULT

S.No.	Name of the student	Attendance %	Marks obtained (100)	Grade
1.	Manya Chaudhary	50	90	A++
2.	Jagriti Goswami	0	Absent	Absent
3.	Keshiya Sarpal	44	87	A ₊
4.	Simran Kapoor	22	Absent	Absent
5.	Mansi	33	Absent	Absent
6.	Jyotika Sharma	66	51	B
7.	Neha Sharma	77	74	A
8.	Tuba Sajid	72	53	B
9.	Sukhnoor Kaur	77	73	A
10.	Jitisha Gupta	100	83	A+

GRADE 90-100 A++ 80-90 A+ 70-80 A 60-70 B+ 50-60 B 40-50 C

4. Zoom classLink–

26.04.2022 & 28.04.2022 only offline class

04.05.2022

<https://us02web.zoom.us/j/86182178633?pwd=b3o3MU1jd2RackgxUzM4WEI4SUI1UT09>

06.05.2022

<https://us02web.zoom.us/j/82154056238?pwd=clpYTIZ3ckI1ejNwZlhFSzZKREVWQT09>

11.05.2022

<https://us02web.zoom.us/j/82229656658?pwd=MjJFOG1oSy9UN2VqcmY0VW1jOXo1QT09>

13.05.2022

https://us02web.zoom.us/j/84616365770?pwd=YQusSU0vMTlpDku2fV_euVUT8cr-Y5

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18.05.2022

<https://us02web.zoom.us/j/84474152593?pwd=c0lyTzZxR3h4OW5DY0lHcmd5UE9wdz09>

20.05.2022

<https://us02web.zoom.us/j/88434858324?pwd=OzNCVvhqWldqcWN1Zi9jM2hoUmlEUT09>

25.05.2022

<https://us02web.zoom.us/j/84248308611?pwd=aVNyMno1YUR0Z1dSbzRLdDJHUld6Zz09>

27.05.2022

<https://us02web.zoom.us/j/85325988918?pwd=MDZpS3NIYjhsdHREazZWZjIPYlhlZz09>

31.05.2022 only offline class

03.06.2022

<https://us02web.zoom.us/j/84323543960?pwd=eFBQZkJoSzVHRXhtSTdranA4SFpnUT09>

08.06.2022

<https://us02web.zoom.us/j/81093210053?pwd=ZTBGNHBwb2VFVFNmMTFTdWxmMEXJQT09>

5. Feedback

Feed back of students has also been collected to enable them to share their experience of the course.

Centre for Career Counseling, Career opportunities and Skill Enhancement
Janki Devi Memorial College
In association with:
Janki Devi Vocational Centre
Offers Add on courses on French Language
Feedback form for Level - 1
Date: 10/6/22

Name: Iyotika Sharma
Email: Iyotika.sharma.283@gmail.com
College / Institute: Janki devi memorial college

Did you find the course useful and informative :-
Yes, this course is very useful and informative

Are you satisfied with teaching methodology used by speaker:- Yes

Have you covered all the topics mention in brochure for level - 1 :- Yes / No

Are you satisfied with the coverage of topics in course ? :-
Yes

Do you want to join level - 2: Yes (online)

Any suggestions or feedback :-

Centre for Career Counseling, Career opportunities and Skill Enhancement
Janki Devi Memorial College
In association with:
Janki Devi Vocational Centre
Offers Add on courses on French Language
Feedback form for Level - 1
Date: 10th June 2022

Name: Kushiya Sarpa
Email: Sarpakushiya.2002@gmail.com
College / Institute: Janki Devi Memorial College

Did you find the course useful and informative :-
Yes, I found it useful and informative

Are you satisfied with teaching methodology used by speaker:- Yes

Have you covered all the topics mention in brochure for level - 1 :- Yes / No

Are you satisfied with the coverage of topics in course ? :-
Yes

Do you want to join level - 2: Yes (offline)

Any suggestions or feedback :-

Signature: Kushiya Sarpa

Centre for Career Counseling, Career opportunities and Skill Enhancement
Janki Devi Memorial College
In association with
Janki Devi Vocational Centre
Offers Add on courses on French Language
Feedback form for Level - 1

Date :- 10-06-2022

Name :- SUKHNOOR KAUR
Email :- sukhnoorkaur2002@gmail.com
College / Institute :- JANKI DEVI MEMORIAL COLLEGE
Did you find the course useful and informative :-
Yes, I find the course useful and informative
Are you satisfied with teaching methodology used by speaker :- Yes
Have you covered all the topics mention in brochure for level - 1 :- Yes / No
Are you satisfied with the coverage of topics in course ? :-
Yes
Do you want to join level - 2 :- YES [OFFLINE]
Any suggestions or feedback :-
Signature :- [Signature]

Centre for Career Counseling, Career opportunities and Skill Enhancement
Janki Devi Memorial College
In association with
Janki Devi Vocational Centre
Offers Add on courses on French Language
Feedback form for Level - 1

Date :- 10/6/2022

Name :- NEHA SHARMA
Email :- netasharman12401@gmail.com
College / Institute :- JDMC - Teaching Centre
Did you find the course useful and informative :-
Yes, I think this french course is quite beneficial for me.
Are you satisfied with teaching methodology used by speaker :- Yes, Our teacher was motivated.
Have you covered all the topics mention in brochure for level - 1 :- Yes / No
Are you satisfied with the coverage of topics in course ? :-
Yes
Do you want to join level - 2 :- Yes (offline)
Any suggestions or feedback :-

Centre for Career Counseling, Career opportunities and Skill Enhancement
Janki Devi Memorial College
In association with
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Offers Add on courses on French Language
Feedback form for Level - 1

Date :- 10-6-22

Name :- Manya Chaudhary
Email :- Chaudharymanya2021@gmail.com
College / Institute :- JDMC, DU
Did you find the course useful and informative :-
Yes, to learn something new always proves to be handy / useful
Are you satisfied with teaching methodology used by speaker :- Yes
Have you covered all the topics mention in brochure for level - 1 :- Yes / No
Are you satisfied with the coverage of topics in course ? :-
Yes
Do you want to join level - 2 :- Yes (offline)
Any suggestions or feedback :-
Signature :- [Signature]

Centre for Career Counseling, Career opportunities and Skill Enhancement
Janki Devi Memorial College
In association with
Janki Devi Vocational Centre
Offers Add on courses on French Language
Feedback form for Level - 1

Date :- 10th June 2022

Name :- Tuba Sajid
Email :- Tubafabriz@gmail.com
College / Institute :- Janki Devi Memorial college
Did you find the course useful and informative :-
yes, It is useful and informative
Are you satisfied with teaching methodology used by speaker :- yes,
Have you covered all the topics mention in brochure for level - 1 :- Yes / No
Are you satisfied with the coverage of topics in course ? :-
yes
Do you want to join level - 2 :- yes (offline)
Any suggestions or feedback :-
Signature :- [Signature]

Date: 10 June 2022

Name: JETISHA GUPTA
Email: know.jishu31@gmail.com
College / Institute: BANKI DEVI VOCATIONAL CENTRE
Did you find the course useful and informative: Yes, it would be lovely experienced the gain knowledge.
Are you satisfied with teaching methodology used by speaker: Yes.
Have you covered all the topics mention in brochure for level - 1: Yes / No
Are you satisfied with the coverage of topics in course 2: Yes.
Do you want to join level - 2: Yes, sure (offline).
Any suggestions or feedback:
Signature: Jishu

6. Strong & Weak Points of Course

Strong points

1. Students have shown keen interest to learn the language
2. The teaching method was made easy to understand so that students can be able to communicate in French.
3. Notes and recordings were provided to students to revise and practice the language.
4. Students are satisfy with 1st level and ready to do the next level.
5. Continuous feedback from students to coordinate with them to solve their problem made students comfortable to discuss all their query and doubts.

Weak points

1. Could not be able to get good no. of students for 1st batch to start.
2. Even though we started with 10 students. Need more promotion of course. As in MOU it was mentioned that we will start the course with minimum 25 students.
3. 3 students could not attend the course regularly.so we have to work on students that once they join course they must attend it also.

7. Number of Students-10students

Fees of the Course –Rs2,500

Total Money Collected -10 x2,500=Rs.25,000

8. Poster





**Centre for Career Counselling, Career Opportunities
and skill Enhancement**
In Association with
Janki Devi Vocational Centre
(Under the Aegis of Shri Banarsidas Chandiwala Sewa Smarak Trust Society)
Janki Devi Memorial College
(University of Delhi)
offers
**Add On Certificate Course on
FRENCH LANGUAGE**
SPECIALLY DESIGNED FOR JDMC STUDENTS
COMMENCING FROM 22ND APRIL, 2022
ON LINE CLASSES - MONDAY WEDNESDAY FRIDAY - 1 HOUR DAILY

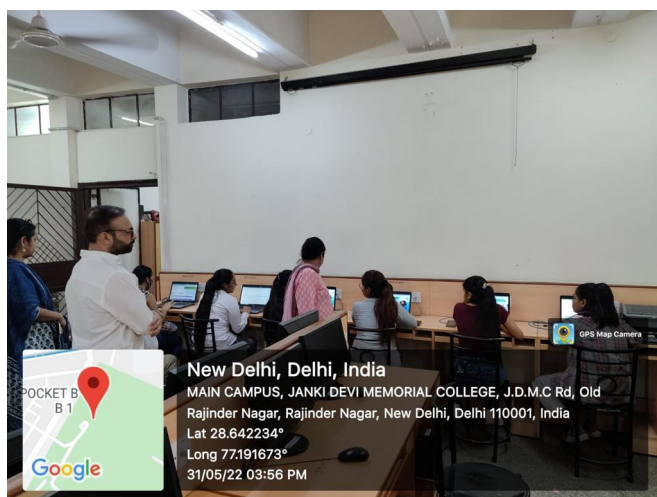
MODULES LEVEL 1 2 MONTHS LEVEL 2 2 MONTHS LEVEL 3 2 MONTHS LEVEL 4 2 MONTHS LEVEL 5 2 MONTHS LEVEL 6 2 MONTHS LEVEL 7 2 MONTHS LEVEL 8 2 MONTHS	RS. 2500 RS. 2500 RS. 2500 RS. 2500 RS. 2500 RS. 3000 RS. 3000	BANK DETAILS Account Name : JDM SS A/C Account No: 8594101050003 IFSC Code: CNRB0008594 Branch : Canara Bank, JDM College sir Ganga Ram Hospital Marg, N.D. - 60
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LAST DATE OF REGISTRATION - 20TH APRIL, 2022

REGISTRATION LINK <https://forms.glm7wYB5qUEB3KdW4452Lk>

Dr. Jyanti P. Sahoo Programme Coordinator	Dr. Sipu Jayswal Programme Coordinator	Ms. Madhuri Verma Co-ordinator, JDVC	Prof. Swati Pal Principal, JDMC
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9. Photographs





10. Future Planning & Scope

As per the experience and feedback of students from 1st level. Following are the details

1. As students are satisfy with 1st level so the wish to join next level.
2. We need to discuss the fee and to no. of students again. Students are ready to pay little extra as per discussion with them.
3. Students are ready to join 2nd level from 1st week of Sep.2022 as many of them are having exam in August 2022.

11. Sample Copy of Certificates & MOUs

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MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN JANKI DEVI MEMORIAL COLLEGE UNIVERSITY OF DELHI AND JANKI DEVI VOCATIONAL CENTRE

MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding (MOU) is made on 31st January, 2022 between Centre for Career Counselling, Career Opportunities and Skill Enhancement, Janki Devi Memorial College, University of Delhi, Sir Ganga Ram Hospital Marg, New Delhi- 110060 (Herein after called the 'First Party')

and

Janki Devi Vocational Centre (under the Aegis of Shri Banarsidas Chandiwalla Sewa Smarak Trust Society) (Herein after called the 'Second Party').

And whereas the First Party and the Second Party have agreed to the following terms and conditions of the agreement:

1. The aim of the hereby agreement is to jointly offer an online Add-on/Certificate Course to enhance the capacity building of communication skills among students through organizing **LANGUAGE COURSE IN FRENCH** (Certificate Course of 2 month duration) in 8 levels. Total 8 level will be there of 2 months duration (24 hours) each.

One hour online classes will be held on Monday, Wednesday and Friday for each level. The classes will be held ONLINE through Zoom Link.

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Minimum no. of students required to start the course will be 25
Minimum 75% attendance is required to get the certificate.

2. The Deliverables by First Party i.e., Janki Devi Memorial College, University of Delhi are given as follows:

- Promotion of courses
- Administrative support
- Creating Registration Link
- Collecting fee from enrolled students and maintaining their record
- Distribution of certificates

3. The Deliverables by Second Party i.e. Janki Devi Vocational Centre (SBCSSTs) are given as follows:

- Brochure and poster preparation
- Creating link for classes
- Creating and maintaining WhatsApp group
- Arranging resource person
- Maintaining record of daily classes, students feedback and performance
- Evaluation of assignments
- Generation of Certificates (certificate will have logo of both the parties)

4. Details about Financial aspects

The fee will be collected by Janki Devi Memorial College and further it will be share in 10:90 percentage sharing ratio. Where Janki Devi Memorial College will receive 10% and Janki Devi Vocational Centre will Receive 90% of total collected fee. Details are following:

COURSE	LANGUAGE	TOTAL FEE	JDMC SHARE 10%	JDVC SHARE 90%
FRENCH LEVEL 1		Rs. 2500	Rs.250	Rs.2250
FRENCH LEVEL 2		Rs. 2500	Rs.250	Rs.2250
FRENCH LEVEL 3		Rs. 2500	Rs.250	Rs.2250
FRENCH LEVEL 4		Rs. 2500	Rs.250	Rs.2250
FRENCH LEVEL 5		Rs. 2500	Rs.250	Rs.2250
FRENCH LEVEL 6		Rs. 2500	Rs.250	Rs.2250

Signature

Signature

Signature

Signature

FRENCH LANGUAGE LEVEL-7	Rs. 3000	Rs.300	Rs.2700
FRENCH LANGUAGE LEVEL-8	Rs. 3000	Rs.300	Rs.2700

JDMC will raise the bill after completion of each level.
If student leave course in between in that case fee once paid will not be refunded.

5. Logos of both the parties will be used in the promotional material with prior discussion.
6. Benefits/ significance of the course:

• For students:

Skill and professional development
Certificate for completion
Expert guidance
Scope for Counselling

• For college:

Improvement in NAAC grade

7. Certification:

As Janki Devi Memorial College, University of Delhi and Janki Devi Vocational Centre (under the Aegis of Shri Banarsidas Chandiwala Sewa Smarak Trust Society) will be offering jointly the Add-on course. The certificate will comprise the logo and signature of both the institutes.

8. Both the parties have agreed that they will extend every form of co-operation to each other.

9. Coordinators from the Janki Devi Memorial College shall be as follows:

A. Dr. Poonam Bewra, Director, Centre for Career Counselling, Career Opportunities and Skill Enhancement, Associate Professor, Department of Commerce

B. Dr. Jayanti P Sahoo, General Secretary and ADD-ON Course Coordinator, Centre for Career Counselling, Career Opportunities and Skill Enhancement, Associate Professor, Department of Philosophy. Dr. Jayanti P Sahoo will be the Programme coordinator of the course.

C. Dr. Sipu Jayswal, Treasurer and ADD-ON Course Coordinator, Centre for Career Counselling, Career Opportunities and Skill Enhancement, Associate Professor, Department of Philosophy

Whereas Coordinator from Janki Devi Vocational Centre shall be Ms. Madhuri Verma

10. The hereby agreement shall be made in two identical copies. All the versions are equally valid.

Each of the parties of the hereby agreement shall receive one copy of the agreement.

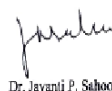
We hereby signify our acceptance of the terms and conditions stated above.

Second Party


Ms. Madhuri Verma
Coordinator
Janki Devi Vocational Centre
(under the Aegis of Shri Banarsidas Chandiwala
Sewa Smarak Trust Society)
Sir Ganga Ram Hospital Marg
New Delhi- 110060

First Party


Prof. Swati Pal
Principal
Janki Devi Memorial College
University of Delhi
Sir Ganga Ram Hospital Marg
Vice Chair,
Indian Association for Commonwealth Literature
and Language Studies (IACLALS)
Member, Executive Body,
Indian Association for the Study of Australia (IASA)
Member, English Language Teachers Association
of India, ELTAI


Dr. Jayanti P. Sahoo
Programme Coordinator
Teacher In-charge
Associate Professor
Department of Philosophy
Janki Devi Memorial College
University of Delhi, Sir Ganga Ram Hospital Marg
New Delhi- 110060

Date: 31st January, 2022
Place: New Delhi

Date: 31st January, 2022
Place: New Delhi

12. TEAM MEMBERS

PROF. SWATI PAL (PRINCIPAL, JDMC)

DR. POONAM BEWTRA (DIRECTOR, CCCSE)

MS. MADHURI VERMA (CO-ORDINATOR, JDVC)

Mr. KRISHAN LAL SIKRI (RESOURCE PERSON, FACULTY, JDVC)

DR. JAYANTI P.SAHOO (PROGRAME CO-ORDINATOR, JDMC)

DR. SIPU JAISWAL (PROGRAME CO-ORDINATOR, JDMC)

Dr.Jayanti P.Sahoo&Dr.SipuJaiswal
(Add-onCourse Convenors)

Prof.SwatiPal
Principal

